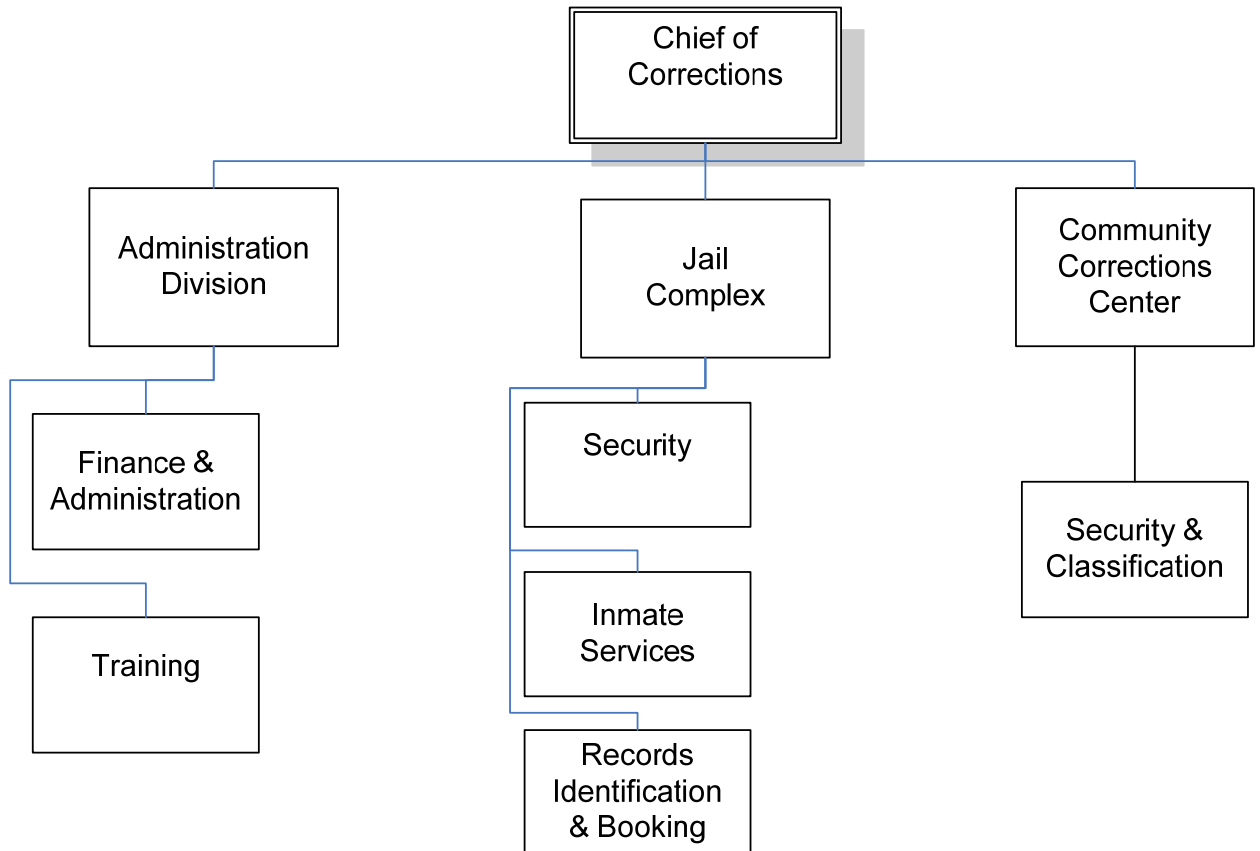




Metro Corrections



METRO CORRECTIONS

Department Mission

Department Vision: The Metro Corrections (LMDC) is an innovative leader within the corrections profession, and is an integral component of the criminal justice system. The Louisville-Metro community is a safer place to live and work because LMDC provides services and programs that allow for appropriate management and supervision of offenders.

We recognize Corrections as our chosen career. The employees of LMDC are the cornerstones of this agency. They share a common purpose and a commitment to the highest professional standards and excellence in public service. LMDC is committed to its employees and continually strives to promote professional staff development.

Department Mission: Metro Corrections (LMDC) enhances public safety by controlling and managing offenders in a safe, humane, and cost-efficient manner, consistent with sound correctional principles and constitutional standards.

LMDC is committed to excellence, emphasizing accountability, diversity, integrity and professionalism. We shall assess an offender's needs and provide services that assist the offender in transition and reintegration back into the community.

METRO CORRECTIONS

Programs and Services

Finance & Administration: Support operations through budgeting, payroll, purchasing, human resources and accreditation status oversight. Provide effective information management and media relations. Conduct internal affairs investigations when required.

Training: Ensure all staff have the necessary skills through proper training in management of inmates.

Security: Ensure the safety of the public, officers, civilian employees and inmates by operating secure and safe facilities.

Inmate Services: Reduce recidivism and ensure compliance with court orders by offering social services and counseling to inmates suffering from emotional or psychological issues and from substance or physical abuse; manage the Home Incarceration Program (HIP); administer a twelve week parenting and personal responsibility program called Turning It Around (TIA); and monitor compliance for individuals sentenced to anger management and substance abuse counseling.

Records, Identification & Booking: Secure personal property during incarceration and maintain current, accurate records of all prisoners, past and present, through a system of in-processing and out-processing prisoners.

Community Corrections Center: To operate a work release facility ensuring compliance with rules and regulations of court ordered inmate release and treatment programs.

METRO CORRECTIONS

Goals & Indicators

Provide a safe and secure detention facility. Provide alternative detention sanctions for qualified individuals to lessen the direct negative impact on their lives and the community. Provide proper training for Corrections staff in the performance of their duties, thus reducing liability and impact of litigation. Provide health care and proper nutrition as mandated by KRS and jail standards. Provide proper treatment as mandated by the courts, KRS and jail standards.

Goal #1: Provide leadership in public safety and ensure model practices in the control, supervision and management of offenders.

Measurement: Adequately supply medical, food, laundry and maintenance services.

Goal #2: Promote the Corrections profession and staff development.

Measurement: The Training Division was recently accredited by the American Correctional Association. Sworn and non-sworn staff will receive all annual mandated training within pre-determined guidelines. Corrections will develop an internal audit team to prepare for accreditation and monitor all Policies and Procedures throughout the year.

Goal #3: Develop and implement quality programs and services that provide offenders the opportunity for positive change.

Measurement: A new RFP for court ordered substance abuse and/or domestic violence treatment will be bid for continuation with no additional increase. Other treatment options such as GED, alcohol and drug counseling shall continue with an emphasis on GED in collaboration with the Jefferson County School Adult Education. Sustain the three alternative programs, Home Incarceration Program, Misdemeanor Intensive Probation and Court Monitoring Center at the same numeric levels in order to stem jail overcrowding.

Goal #4: Create and consistently enforce practices to ensure a safe and healthy environment in all our operations.

Measurement: Inmate grievances and assaults will be maintained within acceptable jail standard guidelines.

Metro Corrections**Budget Summary**

	Prior Year Actual 2004-2005	Original Budget 2005-2006	Revised Budget 2005-2006	Mayor's Recommended 2006-2007	Council Approved 2006-2007
General Fund Appropriation	36,153,200	35,786,100	36,859,900	38,466,500	38,506,500
Agency Receipts	2,680,600	3,056,000	2,856,000	2,764,200	2,764,200
Federal Grants	158,700	142,000	142,000	160,000	160,000
State Grants	258,100	236,000	246,000	236,000	236,000
Total Revenue:	39,250,600	39,220,100	40,103,900	41,626,700	41,666,700
Personal Services	29,210,000	28,125,100	28,990,200	30,388,900	30,388,900
Contractual Services	8,025,900	8,186,500	8,225,200	8,205,400	8,205,400
Supplies	1,765,300	1,854,900	1,834,900	1,713,300	1,713,300
Equipment/Capital Outlay	59,600	57,100	57,100	54,100	54,100
Interdepartment Charges	169,100	996,500	996,500	1,265,000	1,265,000
Restricted & Other Proj Exp	0	0	0	0	40,000
Total Expenditure:	39,229,900	39,220,100	40,103,900	41,626,700	41,666,700
Expenditures By Activity					
Administration Division	2,751,000	2,463,900	2,463,900	2,618,000	2,618,000
Jail Complex Division	31,060,300	31,894,100	32,342,800	33,313,600	33,353,600
Community Corrections Center Division	5,418,600	4,862,100	5,297,200	5,695,100	5,695,100
Total Expenditure:	39,229,900	39,220,100	40,103,900	41,626,700	41,666,700

Administration Division**Budget Summary**

	Prior Year Actual 2004-2005	Original Budget 2005-2006	Revised Budget 2005-2006	Mayor's Recommended 2006-2007	Council Approved 2006-2007
General Fund Appropriation	2,524,800	2,451,900	2,451,900	2,618,000	2,618,000
Agency Receipts	27,300	12,000	12,000	0	0
Total Revenue:	2,552,100	2,463,900	2,463,900	2,618,000	2,618,000
Personal Services	2,443,200	2,165,700	2,165,700	2,249,700	2,249,700
Contractual Services	157,900	116,000	116,000	212,300	212,300
Supplies	83,500	79,500	79,500	73,100	73,100
Equipment/Capital Outlay	1,600	4,100	4,100	4,100	4,100
Interdepartment Charges	64,800	98,600	98,600	78,800	78,800
Total Expenditure:	2,751,000	2,463,900	2,463,900	2,618,000	2,618,000
Expenditures By Activity					
Finance & Administration	2,154,400	1,781,100	1,781,100	1,928,900	1,928,900
Training	596,600	682,800	682,800	689,100	689,100
Total Expenditure:	2,751,000	2,463,900	2,463,900	2,618,000	2,618,000

Jail Complex Division**Budget Summary**

	Prior Year Actual 2004-2005	Original Budget 2005-2006	Revised Budget 2005-2006	Mayor's Recommended 2006-2007	Council Approved 2006-2007
General Fund Appropriation	28,900,100	29,004,100	29,642,800	30,682,900	30,722,900
Agency Receipts	2,130,400	2,512,000	2,312,000	2,234,700	2,234,700
Federal Grants	158,700	142,000	142,000	160,000	160,000
State Grants	258,100	236,000	246,000	236,000	236,000
Total Revenue:	31,447,300	31,894,100	32,342,800	33,313,600	33,353,600
Personal Services	22,227,600	21,867,500	22,297,500	23,255,400	23,255,400
Contractual Services	7,234,800	7,532,600	7,571,300	7,490,300	7,490,300
Supplies	1,453,400	1,557,000	1,537,000	1,505,300	1,505,300
Equipment/Capital Outlay	58,000	53,000	53,000	50,000	50,000
Interdepartment Charges	86,500	884,000	884,000	1,012,600	1,012,600
Restricted & Other Proj Exp	0	0	0	0	40,000
Total Expenditure:	31,060,300	31,894,100	32,342,800	33,313,600	33,353,600
Expenditures By Activity					
Security	17,620,200	18,318,400	18,728,400	19,114,700	19,114,700
Inmate Services	10,025,300	10,489,500	10,528,200	11,080,000	11,120,000
Records, Identification & Booking	3,414,800	3,086,200	3,086,200	3,118,900	3,118,900
Total Expenditure:	31,060,300	31,894,100	32,342,800	33,313,600	33,353,600

**Community Corrections Center
Division**
Budget Summary

	Prior Year Actual 2004-2005	Original Budget 2005-2006	Revised Budget 2005-2006	Mayor's Recommended 2006-2007	Council Approved 2006-2007
General Fund Appropriation	4,728,300	4,330,100	4,765,200	5,165,600	5,165,600
Agency Receipts	522,900	532,000	532,000	529,500	529,500
Total Revenue:	5,251,200	4,862,100	5,297,200	5,695,100	5,695,100
Personal Services	4,539,200	4,091,900	4,527,000	4,883,800	4,883,800
Contractual Services	633,200	537,900	537,900	502,800	502,800
Supplies	228,400	218,400	218,400	134,900	134,900
Interdepartment Charges	17,800	13,900	13,900	173,600	173,600
Total Expenditure:	5,418,600	4,862,100	5,297,200	5,695,100	5,695,100
Expenditures By Activity					
Security/Classification	5,418,600	4,862,100	5,297,200	5,695,100	5,695,100
Total Expenditure:	5,418,600	4,862,100	5,297,200	5,695,100	5,695,100

Metro Corrections	Position Detail	
	Mayor's Recommended FY2006-2007	Council Approved FY2006-2007
Position Allocation (in Full-Time Equivalents)		
Sworn	478	478
Full-Time	140	140
Permanent Part-Time	1	1
Seasonal/Other	0	0
Total Positions	619	619
PROGRAMS		
<i>Finance & Administration</i>		
Sworn	7	7
Full-Time	17	17
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	24	24
Title		
Director	1	1
Assistant Director	2	2
Deputy For Corrections	1	1
Business Manager II	1	1
Business Manager I	1	1
Payroll Specialist	1	1
Personnel Supvrs	1	1
Info Systems Supvrs	1	1
Info Systems Analyst	1	1
Data Systems Analyst	2	2
Administrative Asst	1	1
Management Assistant	1	1
Administrative Clerk	1	1
Executive Assistant	1	1
Secretary	1	1
Clerk Typist I	1	1
Public Information Specialist	1	1
Medical Prog Coordinator	1	1
Criminal Justice Supvrs	1	1
Corrections Lieutenant	2	2
Correction Officer	1	1

Training

Sworn	8	8
Full-Time	1	1
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	9	9
Title		
Management Assistant	1	1
Corrections Lieutenant	1	1
Corrections Sergeant	1	1
Correction Officer	6	6

Security

Sworn	362	362
Full-Time	0	0
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	362	362
Title		
Corrections Support Technician	3	3
Corrections Captain	6	6
Corrections Lieutenant	9	9
Corrections Sergeant	39	39
Correction Officer	305	305

Inmate Services

Sworn	20	20
Full-Time	58	58
Permanent Part-Time	1	1
Seasonal/Other	0	0
Total Positions	79	79
Title		
Inventory Control Specialist	1	1
Research Assistant	1	1
Management Assistant	1	1
Clerk Typist II	6	6
Corrections Clerk	11	11
Senior Social Worker	1	1
Chaplain	1	1
Social Service Prog Coord	2	2
Corrections Lieutenant	1	1
Corrections Sergeant	6	6
Correction Officer	13	13
Corrections Supvrs II	2	2
Corrections Supvrs I	4	4
Prisoner Class Interviewer	26	26
Inmate Grievance Counselor	2	2
Offender Treatment Specialist	1	1

Records, Identification & Booking

Sworn	6	6
Full-Time	54	54
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	60	60
Title		
Data Systems Operator	2	2
Corrections Lieutenant - ID	1	1
Corrections Sergeant - ID	3	3
Correction Officer - ID	2	2
Corrections Supvsr II	1	1
Corrections Supvsr I	3	3
Fingerprint ID Tech II	1	1
Fingerprint ID Technician	10	10
Senior Corrections Technician	30	30
Corrections Technician	7	7

Security/Classification

Sworn	75	75
Full-Time	10	10
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	85	85
Title		
Inventory Control Specialist	1	1
Management Assistant	1	1
Corrections Captain	1	1
Corrections Lieutenant	5	5
Corrections Sergeant	6	6
Correction Officer	63	63
Corrections Supvsr I	1	1
Prisoner Class Interviewer	7	7